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MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Plans
Deputy Director for Science and Technology
Deputy Director for Support

SUBJECT : Statement of Policy and Related Matters Concerning
Contractual and Technical Management of Agency
Contracts

1. The National Security Act of 1947 and the Central Intelligence Agency Act of 1949 confer important and unique special authorities on the Director and the Agency. They have provided the Agency the security and flexibility with which to carry out its mission. Inherent in this authority is the equivalent responsibility that the Agency conduct its affairs in a manner beyond reproach. This is of particular importance in the management of the contracts the Agency executes to carry out many of its functions. I consider it very important that all concerned with this function be clear as to their responsibilities.

2. Attached are three statements which should be brought to the attention of those personnel involved in execution and management of the Agency contractual processes. Attachment 1 is a statement of policy designed to strengthen the role of the Agency contracting officer and clarify or reinforce the definition of contractual responsibilities. Attachment 2 is designed with the purpose of improving the interface between Agency senior managers and senior managers of contractors to effect more positive communications. Attachment 3 deals with the establishment of a clear line of technical direction to contractors where two or more Directorates or offices are involved in the procurement matter.

(s/ W. E. Colby)

W. E. Colby
Executive Director-Comptroller

3 Atts

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